



January 4, 2016

TO: HAZARDOUS WASTE GENERATORS

FROM: MARK HALL *Mark C Hall*
HAZARDOUS MATERIALS SECTION SUPERVISOR

SUBJECT: BIENNIAL LARGE QUANTITY HAZARDOUS WASTE GENERATOR REPORT FOR CALENDAR YEAR 2015

The Administrative Rules of Montana (ARM) regulations require large and small generators of hazardous waste to file an annual report by March 1 for the previous calendar year's activities (i.e. calendar year 2015 report is due no later than March 1, 2016). Large generators are required to file a biennial report required by U.S. Environmental Protection Agency for calendar year 2015.

Enclosed are the forms and instructions for completing your biennial hazardous waste report for calendar year 2015. These forms will look similar to your annual State report. Please read the instructions very carefully so that your report will accurately reflect your 2015 activities. Complete all sections that relate to your hazardous waste activities. These forms are also located on the Department of Environmental Quality (DEQ), Hazardous Waste Program's website at <http://deg.mt.gov/hazwaste/hazformsreport.mcp.x>.

Part One of the forms is a version of the "RCRA Subtitle C Site Identification Form." Please make all appropriate updates in the shaded areas. Don't forget to fill out Part Two, the Waste Identification Form for waste generated and managed, and Part Three, Waste Received from Off-Site Form, if applicable.

Revisions or Additions to 2015 Report and/or Instructions:

- new Column A to report. If the waste stream being reported is a remediation waste stream (hazardous waste, debris, and media, including ground water, surface water, soils, and sediments that are managed for implementing cleanup or as a result of final closure of the entire facility) then check the box in this column, as these wastes have a different fee assessment
- if you wish to change your registered status, please state the new status and why in the Comments section on Part One.

If you opt for electronic submission, please send your completed report in **Word** format to DEQ.HazWaste@mt.gov.

The report must be submitted to this office by March 1, 2016. **You may be subject to enforcement action if you do not file by that date.** Send the report to:

Waste and Underground Tank Management Bureau
Hazardous Waste Program
P.O. Box 200901 – US Postal Service
1520 East Sixth Ave – FedEx or United Parcel Services
Helena, MT 59620-0901
[DEQ HAZARDOUS WASTE SECTION \(deg.hazwaste@mt.gov\)](mailto:deg.hazwaste@mt.gov)

An invoice for the assessment of the annual hazardous waste registration fee will be mailed in May 2016.

If you have any questions, or encounter difficulties in completing the report, please contact: Cory Mikita (CEM), (406) 444-1435 or Judy Watkins (JAW), (406) 444-5852 of the Hazardous Waste Regulatory Unit. Your DEQ contact is listed in Part One, Section II (DEQ Contact) of your 2015 Hazardous Waste Report.